



APS Windows & Doors

Employment Application

APPLICANT INFORMATION

FIRST NAME: _____ M.I.: _____ LAST NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____ EMAIL: _____

DATE AVAILABLE: _____ POSITION APPLYING FOR: _____

ARE YOU A U.S. CITIZEN? _____ IF NO, ARE YOU AUTHORIZED TO WORK IN THE U.S.? _____

HAVE YOU EVER WORKED FOR THIS COMPANY PREVIOUSLY? _____ IF YES, WHEN? _____

HAVE YOU EVER BEEN ARRESTED? _____ HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____

IF YES TO EITHER TWO PRIOR QUESTIONS, PLEASE EXPLAIN: _____

EDUCATION

HIGH SCHOOL: _____

SCHOOL ADDRESS: _____

FROM: _____ TO: _____ DID YOU GRADUATE? _____ DIPLOMA/G.E.D.: _____

COLLEGE: _____

SCHOOL ADDRESS: _____

FROM: _____ TO: _____ DID YOU GRADUATE? _____ DEGREE: _____

OTHER: _____

SCHOOL ADDRESS: _____

FROM: _____ TO: _____ DID YOU GRADUATE? _____ DEGREE: _____

REFERENCES

REFERENCE #1

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

REFERENCE #2

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

REFERENCE #3

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

REFERENCE #4

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

REFERENCE #5

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

REFERENCE #6

FULL NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ RELATION TO APPLICANT: _____

PREVIOUS EMPLOYMENT

EMPLOYMENT #1

COMPANY: _____

ADDRESS: _____

JOB TITLE: _____ SUPERVISOR'S NAME: _____

STARTING SALARY: \$ _____ ENDING SALARY: \$ _____

RESPONSIBILITIES: _____

FROM: _____ TO: _____ REASON FOR LEAVING: _____

MAY WE CONTACT YOUR PREVIOUS EMPLOYER FOR A REFERENCE? _____ IF NO, WHY? _____

EMPLOYMENT #2

COMPANY: _____

ADDRESS: _____

JOB TITLE: _____ SUPERVISOR'S NAME: _____

STARTING SALARY: \$ _____ ENDING SALARY: \$ _____

RESPONSIBILITIES: _____

FROM: _____ TO: _____ REASON FOR LEAVING: _____

MAY WE CONTACT YOUR PREVIOUS EMPLOYER FOR A REFERENCE? _____ IF NO, WHY? _____

EMPLOYMENT #3

COMPANY: _____

ADDRESS: _____

JOB TITLE: _____ SUPERVISOR'S NAME: _____

STARTING SALARY: \$ _____ ENDING SALARY: \$ _____

RESPONSIBILITIES: _____

FROM: _____ TO: _____ REASON FOR LEAVING: _____

MAY WE CONTACT YOUR PREVIOUS EMPLOYER FOR A REFERENCE? _____ IF NO, WHY? _____

EMPLOYMENT #4

COMPANY: _____

ADDRESS: _____

JOB TITLE: _____ SUPERVISOR'S NAME: _____

STARTING SALARY: \$ _____ ENDING SALARY: \$ _____

RESPONSIBILITIES: _____

FROM: _____ TO: _____ REASON FOR LEAVING: _____

MAY WE CONTACT YOUR PREVIOUS EMPLOYER FOR A REFERENCE? _____ IF NO, WHY? _____

MILITARY SERVICE

BRANCH: _____ FROM: _____ TO: _____

RANK AT DISCHARGE: _____ TYPE OF DISCHARGE: _____

IF OTHER THAN HONORABLE, EXPLAIN: _____

DISCLAIMER & SIGNATURE

I, _____, certify that my answers are true and complete to the best of my knowledge.

I, understand that false or misleading information in my application and/or interview may result in disqualification for employment or termination of employment at anytime if offered a position.

In submitting this application, I understand the duties and responsibilities that are associated with the position that I am applying for and in some cases may be asked to do things outside of the described responsibilities within reason.

I consent to any background and/or drug testing that may occur during the application process.

SIGNATURE: _____ DATE: _____